

Mark Mercer
Chair

Rose Haverkos
Vice-Chair

Voting Members: Kathy Becker, Elizabeth Crehan, Robert Harris, James Johns, Trevor Snider, Robert Vollbrecht, Ed Wilson

Ex-Officio Members: Letitia Block, Craig Bucheit, and Nadine Hill

Secretary: Marcos Nichols, Boyce Swift

I. Call to Order

The meeting was called to order at 6:00PM

II. Roll Call

Mercer	Haverkos	Becker	Crehan	Harris	Johns	Snider	Vollbrecht	Wilson
Present	Present	Absent	Absent	Present	Present	Present	Absent	Present

III. Introductions

Ms. Deloise Shipmon, 1st Vice Present NAACP Hamilton Fairfield West Chester

IV. Review and approval of previous meeting minutes

V. New Business

A. Discussion of member subcommittee members' duties

The tasks for the subcommittee were listed by Secretary Swift and provided for each member. A few of the target dates are approaching, including creating and distributing a list of meeting places at which city boards and commissions could meet. Vice Chair Haverkos will finalize this list for distribution.

At least two of the other tasks were dependent upon collecting input from city employees and the citizens. Internally a survey will be created and distributed through email for anonymous replies, and externally, a short survey will be created for the utility mailer. Reports on those projects will be made at the commission meeting. Once the replies are collected, the information will be provided for directors and department heads to consider opportunities to improve diversity in their departments where possible.

The commission is working with NAACP to provide three high school internships for the summer. Mayor Moeller and Dr. Michael Reeves Jr. Pastor at Pilgrim Baptist Church President of the NAACP Hamilton Fairfield West Chester opened the discussion recently and funding has been provided by the city for the project. Using the basic platform of EMBARK, the project is moving forward quickly.

Mr. Wilson provided a document for the awards and recognition program including internal (within the city government) and external (within the city proper) for recognizing efforts and actions relative to the Diversity and Inclusion Commission's goals.

VI. Audience of Citizens

Ms. Shipmon spoke briefly about her recent experience with the commission and is looking forward to continuing the relationship.





VII. Audience of the Commission

Commission members may bring up any issues not on the agenda and not previously discussed at the current meeting.

VIII. Schedule Next Meeting

A. May 16, 2016 6 PM, 5th floor conference room

IX. Motion to Adjourn

Made by Mr. Snider, Seconded by Mr. Wilson, Adjourned at 7:00 PM

